



Rental Inspection Checklist - Duplex

Address:

Date:

Inspector:

KEY

- | | | | |
|-------------------------|---------------------------|--------------------------|---------------------------|
| (1) Bathroom Fan/Window | (6) Fire Extinguisher | (11) Infestation | (16) Smoke Detectors |
| (2) Cleanliness | (7) Fireplace/s | (12) Paint | (17) Stairs/Steps |
| (3) Closet Light | (8) Floors | (13) Patio/Deck/Balcony | (18) Walls |
| (4) Doors | (9) GFCI | (14) Plumbing Under Sink | (19) Washer/Dryer |
| (5) Electrical Panel | (10) Handrails/Guardrails | (15) Seal Bathtub/Shower | (20) Window Basement Bdrm |

UNIT #	OK				UNIT #	OK			
N C					N C				
N C					N C				
N C					N C				
N C					N C				
N C					N C				
Furnace (Certify 20+)	OK		C		Furnace (Certify 20+)	OK		C	
Water Heater	OK		C		Water Heater	OK		C	
Sump Pump	OK	N	C		Sump Pump	OK	N	C	
EXTERIOR	OK	Noted	Cited	Check	EXTERIOR CONT.	OK	Noted	Cited	Check
Address Number on Building:	OK		C		Structural Foundation	OK	N	C	
4-inch - Contrast	OK		C		Windows:				
Yard Condition:	OK		C		Broken Glass - Screens	OK		C	
Outdoor Storage	OK		C		Operable - Locks	OK		C	
Furniture	OK		C		Graffiti	OK		C	
Motor Vehicle	OK		C		COMMON LAUNDRY				
Grass Height (under 12")	OK		C		Clothes Dryer Exhaust:				
Weeds	OK		C		Materials -To Exterior	OK		C	
Trees - Shrubs	OK		C		Grounded Receptacle - GFCI	OK		C	
Refuse - Garbage	OK		C		Laundry Sink	OK		C	
Sidewalks - Driveways	OK	N	C		Washer Drain Lines	OK		C	
Stairs	OK	N	C		COMMON MECHANICAL				
Handrails - Guardrails	OK		C		Water Heater - Shared	OK		C	
Porch	OK	N	C		Furnace/ Boiler - Shared	OK		C	
Gutters:					PARKING				
Need to be Cleaned	OK	N	C		Number of Off Street	OK		C	
Downspouts Missing/Off	OK	N	C		Drive: Hard Surface - Gravel	OK		C	
Paint:					Spaces: Hard Surface - Gravel	OK		C	
Trim - Siding	OK	N	C		Signature of Property Owner / Property Manager				
Garage/Shed Paint:									
Trim - Siding	OK	N	C						
Roof:									
Building	OK	N	C						
Garage	OK	N	C						
Shed	OK	N	C						

Noted (N): Correct prior to next rental cycle Cited (C): Required for LOC - correct now Check (v): Further code research required