

**MINUTES
CITY OF AMES
HISTORIC PRESERVATION COMMISSION**

Date: May 9, 2016	Kim Hanna, Chairperson	2016
	Jason Dietzenbach, Vice Chairperson	2018
Call to Order: 7:00 PM	*Matt Donovan	2017
	Roberta Vann	2017
Place: Ames City Hall Council Chambers	Peter Hallock	2018
	Lisa Hovis	2018
Adjournment: 7:37 PM	Ted Grevstad-Nordbrock	2016
	[*Absent]	

CALL TO ORDER: Kim Hanna, Chairperson, called the May 9, 2016 Historic Preservation Commission meeting to order at 7:00 PM

APPROVAL OF AGENDA:

MOTION: (Vann/Hallock) to approve the May 9, 2016 meeting agenda

MOTION PASSED: (6-0)

APPROVAL OF THE APRIL 11, 2016 MEETING MINUTES:

MOTION: (Hovis/Dietzenbach) to approve the April 11, 2016 meeting minutes

MOTION PASSED: (6-0)

PUBLIC FORUM: There were no public comments.

CONSIDER AN APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR CONSTRUCTION OF A NEW DETACHED GARAGE AT 803 KELLOGG AVENUE (OLD TOWN HISTORIC DISTRICT)

Case Planner Ray Anderson provided an overview of the applicant request. Kate Gregory, homeowner, introduced herself and Brad Heemstra, Integrity Construction, who discussed his company's work on the project and distributed updated pictures for the Commission to review. Conditional approval was recommended, as outlined in the staff report, along with a third condition requiring installation of a double-hung wood window to match the style of the house.

MOTION: (Hallock/Vann) to **approve Alternative #1**, *as modified*, which states: that the Historic Preservation Commission can issue a Certificate of Appropriateness to allow the construction of a new detached garage in the rear yard of the single-family dwelling, located at 803 Douglas Avenue, if it finds that the garage, as proposed by the applicant, complies with all design criteria and design guidelines of Sections 31.14 and 31.15 of the Ames *Municipal Code*, with the following conditions:

- A. That the trim surrounding windows, the pedestrian door opening, and the overhead garage door openings match the trim used on the principal building on the site in terms of dimensions and materials;

- B. That corner boards be installed to be in proportion to the corner boards used on the principal building in terms of dimensions and materials; and
- C. That the garage window be a double-hung wood window to match the style of windows on the house.

MOTION PASSED: (6-0)

CONSIDER THE NOMINATION OF THE MASONIC TEMPLE AT 413, 417, 427 and 429 DOUGLAS AVENUE TO THE NATIONAL REGISTER OF HISTORIC PLACES

Case Planner Ray Anderson explained that the City's Certified Local Government designation required the Commission and Mayor to review the nomination and make a recommendation to the State Historic Preservation Office. William C. Page, Public Historian, selected National Register criteria A and B. The Commission was to determine if the property met these criteria. Staff recommended approval of the nomination to the State Nominations Review Committee for consideration at the committee meeting scheduled for June 10, 2016.

Ted Grevstad-Nordbrock asked why this building was nominated and whether it was for tax credit purposes. Peter Hallock noted a reference to tax credits in the report.

MOTION: (Hallock/Hovis) to approve staff's recommendation to approve the nomination.

MOTION PASSED: (6-0)

GUEST SPEAKER/PRESENTATION DISCUSSION AND PLANNING

Ray Anderson provided an update on presentation suggestions. Jason Dietzenbach and Lisa Hovis gave an overview of speakers they contacted and potential presentation topics. Ted Grevstad-Nordbrock had been unable to reach his contact at Restore Omaha. Topic ideas, presentation length, scheduling, and the possibility of having two speakers were discussed. Mr. Anderson suggested a press release noting speakers and topics. The Commission discussed public outreach and a possible partnership with the Main Street Cultural District. Peter Hallock noted possibly adding public presentation information to the Old Town newsletter. Mr. Anderson indicated the presentation date would depend on the availability of the Council Chambers. Mr. Hallock discussed payment options. Roberta Vann suggested that the Commission partner with local businesses, the Library, and possibly realtors. Mr. Hallock suggested hosting two speakers every year to increase public awareness of historic preservation. The Commission opted to host Alicia Trimble, who requested a donation to another historic organization in lieu of payment. Mr. Anderson would research whether that is allowed. Mr. Hallock stated the speaker could also donate the speaking fee. Ms. Vann suggested calling on other groups to help with promotion and to coordinate notifications with the press release. The Commission decided against seeking sponsors and planned to distribute information to various groups. Ms. Hovis planned to draft a press release. Kim Hanna suggested using visual aids during the presentation.

MOTION: (Deitzenbach/Vann) to invite Alicia Trimble, Executive Director of Friends of Historic Preservation in Iowa City, to give a presentation entitled "*The Secret Lives of Houses: How to Research Your House's History*" at the Commission meeting scheduled for June 13, 2016, for a speaking fee not to exceed \$250.

MOTION PASSED: (6-0)

MOTION: (Deitzenbach/Hallock) to request a presentation on a similar topic by the Des Moines Rehabbers Club, with a speaking fee not to exceed \$250, at the June 13, 2016 Commission meeting, if Alicia Trimble is unavailable on that date.

MOTION PASSED: (6-0)

ANNUAL REVIEW OF HISTORIC PRESERVATION COMMISSION BYLAWS

Mr. Anderson asked if the Commission had reviewed the Bylaws and if any changes were needed. The Commission agreed to approve the existing Commission Bylaws.

COMMISSION COMMENTS: Peter Hallock mentioned an Old Town Home and Garden Tour scheduled for June 12, 2016, with tickets available for \$12. Kim Hanna wanted to ensure the *Exploring Ames' Past* postcards distributed to the Commission were seen.

STAFF COMMENTS: There were no staff comments.

MOTION TO ADJOURN:

MOTION: (Dietzenbach/Hovis) to adjourn the meeting.

MOTION PASSED: (6-0)

The meeting adjourned at 7:37 PM.



Kim Hanna, Chairperson
Historic Preservation Commission



Kathy Lukacik, Recording Secretary
Department of Planning & Housing