



515 Clark Avenue  
Ames, IA 50010  
Phone 515.239.5153  
Fax 515.239.5404  
inspections@cityofames.org

## RESIDENTIAL INTERIOR REMODEL

---

### SUBMITTAL DOCUMENTS

- Building Permit Application
  
- Detailed building plans showing:
  - Dimensioned floor plan of *existing* space showing all rooms labeled as to use including all doors and windows
  - Dimensioned floor plan of *proposed* space showing all rooms labeled as to use including all doors and windows
  - If creating a new bedroom, show location and size (net clear opening - height and width) and dimension from window sill to finished floor of all egress windows
  - If creating a new bathroom, show the location of all new fixtures and clearances between each fixture
  - If building new walls, show size and spacing of framing members
  - Show location and details of any new structural members
  - Indicate finished ceiling height
  - Show existing stairway dimensions - width, rise, and run
  - If installing new handrails, show profile shape, and indicate mounting height
  - If installing new guardrail, show height and spacing
  
- Additional Homeowner Permit Applications, if owner-occupant intends to perform any electrical, mechanical, or plumbing work
  
- A Certificate of Appropriateness may be required if the property is in the Historical District (application materials are available through the Department of Planning and Housing)
  
- Additional information as necessary to ensure safe and code compliant construction – you will be informed of any required additional information when your application and plans are reviewed*



515 Clark Avenue  
Ames, IA 50010  
515.239.5153 Phone  
515.239.5404 Fax  
inspections@cityofames.org

## BUILDING PERMIT APPLICATION

**\*CONSTRUCTION PLANS MUST BE SUBMITTED WITH THE BUILDING PERMIT APPLICATION\***

Project Address \_\_\_\_\_

Project Description \_\_\_\_\_

Project Square Feet \_\_\_\_\_ Project Valuation (Required) \_\_\_\_\_

**Note: The Project Valuation shall include total value of work, including materials and labor, for which the permit is being issued, including electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the Building Official, the valuation is underestimated on the application, the final building permit valuation shall be set by the Building Official.**

Applicant is:     Property Owner     Tenant     Contractor     Architect     Engineer

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

If contractor, provide property owner or tenant name \_\_\_\_\_

If contractor, provide Iowa Division of Labor Contractor Registration No. \_\_\_\_\_

Subcontractors who will also work on this project:

Electrical \_\_\_\_\_ Plumbing \_\_\_\_\_ Mechanical \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_