

AGENDA
SPECIAL MEETING OF THE AMES CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
515 CLARK AVENUE
AUGUST 29, 2017

CALL TO ORDER: 12:30 p.m.

1. Motion approving request for Fireworks Permits for display from Jack Trice Stadium for ISU Home Football Games on the following dates:
 - a. Saturday, September 2
 - b. Saturday, September 9
 - c. Thursday, September 28
 - d. Saturday, October 14
 - e. Saturday, October 28
 - f. Saturday, November 11
2. Hearing on sale of City-owned property located at 306 Wellons Drive in conjunction with the Community Development Block Grant Neighborhood Sustainability Program:
 - a. Resolution approving sale to Habitat for Humanity of Central Iowa in the amount of \$30,000
3. Hearing on vacation of 12th Street right-of-way adjacent to 1125 Maxwell Avenue:
 - a. Resolution approving vacating right-of-way

COUNCIL COMMENTS:

ADJOURNMENT:

City of Ames Fireworks Permit Application

City of Ames Fireworks Permit Application



CITY OF AMES, IOWA
APPLICATION FOR PERMIT TO DISPLAY FIREWORKS

(The outdoor use or exploding of "fireworks," as that term is defined by the Code of Iowa, is prohibited except when done in accordance with a permit authorized by the City Council.)

Name of Event: Iowa State University - 2017 Football Season

Name of Organization Sponsoring Event: Iowa State University - Athletics Marketing

Address of Organization: Intercollegiate Athletics Marketing Office, Jacobson Athletic Bldg., Ames, IA 50011

Name of Applicant: Mary Pink - Associate Athletics Director

Telephone: 515.294.1534 E-mail address: mpink@iastate.edu

Organization's On-site Manager/Contact for Day of Display: Mary Pink

Contact's Cell Phone Number on Day of Display: 515.231.4286

Date & Time of Event: See Attached Rain Date(s) & Time: N/A

Exact Location of shoot/display: Jack Trice Stadium - See Attached Aerial View

Attach diagram of display location.

Size of shells and/or type of display: See Attached

Attach effects list or schedule.

Name of Display Operator/Responsible Shooter: Kelm Brueschke
(This person is to be present on the day of the event.)

Attach a resume showing pyrotechnic certification or qualifications of this person.

Shooter's Work-week Phone: 515.321.2761 Cell Phone (for day of display): 515.321.2761

Name of Insurance Company: Britton Gallagher - Everest Indemnity Ins. Co.

See below for detailed information about insurance requirements.

Display sites are subject to examination by the City Fire Inspector or his/her designee. The Ames Fire Department has authority to cancel/postpone any display if it is determined that there are safety concerns.

Signature of Applicant: *Mary Pink* Date: 7/18/17

Signature of Display Operator: *Kelm P Brueschke* Date: 07/14/2017

City of Ames Insurance Requirements:

- Comprehensive General Liability limits in the amount of \$1,000,000 combined single limit and Excess Liability limits in the amount of \$5,000,000. Coverage shall be at least as broad as the ISO Form Number CG0001 covering commercial general liability written on an occurrence basis only.
- Applicant and/or Sponsor must be named as certificate holder(s).
- The City of Ames, its officers and employees must be named as additional insured.
- A copy of the current insurance certificate must be filed with the City Clerk.

NOTE: This application not to be used for displays originating on Iowa State University property. Instead, use the form found at <http://www.riskmanagement.iastate.edu/events/fireworks> or contact the Office of Risk Management at 515-294-7711. (ISU will forward the application and the City's portion of the fee to the Ames City Clerk.)

For Office Use:

Date Fee Paid (\$25.00)

Approved by Fire Inspector



For displays on property owned by Iowa State University, an alternate application must be submitted to ISU Risk Management at least six (6) weeks prior to the event. Please refer to forms and information found at: <http://www.riskmanagement.iastate.edu/events/fireworks> or contact the ISU Office of Risk Management at 515-294-7711.

For Iowa State, the following insurance requirements must also be met:

- The company must be at least A-rated by Best's.
- The State of Iowa; Board of Regents, State of Iowa; and Iowa State University must be named as additional insureds for liability coverage.
- Certificates must be complete and indicate "occurrence" coverage.
- Limit Requirements:
 - General Liability – at least \$1,000,000 combined single limit per occurrence for bodily injury including death, personal injury and property damage.
 - Automobile Liability – \$1,000,000 combined single limit each accident.
 - Worker's Compensation and Employer's Liability – must provide for the Statutory Limits of \$100,000/\$500,000/\$100,000 and a Waiver of Subrogation in favor of Iowa State University/State Board of Regents.
 - Excess Liability – policy must provide \$5,000,000 Excess Liability coverage.

The insurance policy term must be for the duration/term of contract or be specific to the event date(s). The term of coverage shall coincide with the dates of the agreement. The certificates shall provide for thirty (30) days notice of cancellation or material change of coverage to the certificate holders.

Iowa State University Approved Locations

Central campus
Parking Lots G3 & G7
Cross Country Course west of Wilson Hall
Jack Trice Stadium, parking lots or grounds
Stuart Smith Park
VMRI green space northeast of Building 29

Restrictions

2.5" maximum shell size
5" maximum shell size
5" maximum shell size
Per Environmental Health & Safety (EH&S)
Per EH&S
Per EH&S; EH&S will contact LAR (for animal coordination) and Vet Med Child Care Center

Show Details:

Event Name: Iowa State University – 2017 Football Season

Organization: Iowa State University Athletics Marketing

Contact: Mary Pink

Address: Intercollegiate Athletics Marketing Office, Jacobson Athletic Building
Ames, IA 50011-1140

Phone: 515.294.1534 **Fax:** 515.294.2988 **Email:** mpink@iastate.edu

Venue: Jack Trice Stadium – See Attached Aerial View for Effects

Responding Fire Department: Ames Fire Department - Ames, IA

Show Dates/Times: 2017 Football Season Schedule

- Game 1: Saturday September 2nd, 2017 – 7:00 p.m. (Northern Iowa)
- Game 2: Saturday September 9th, 2017 – 11:00 a.m. (Iowa)
- Game 3: Thursday September 28th, 2017, – 6:30 p.m. (Texas)
- Game 4: Saturday October 14th, 2017 – TBA (Kansas)
- Game 5: Saturday October 28th, 2017 – TBA (TCU – Homecoming)
- Game 6: Saturday November 11th, 2017 – TBA (Oklahoma State)

Duration of Show: 60 – 90 Seconds

Lead Display Operator:

Kelm Brueschke – Credentials – See Attached

- PGI Certified Shooter/Trainer
- Minnesota Fireworks License & Indoor - Close Proximity License
- Missouri Fireworks License & Indoor - Close Proximity License
- Cell Phone: 515.321.2761

Back-up Display Operator:

Lee Munson – Credentials

- PGI Certified Shooter
- Cell Phone: 641.990.6760

Pyrotechnic Products Proposed – Games 1, 2, 3, 4, 5, & 6:

Quantity	Type/Class	Description
4	Indoor/Outdoor	Flame Heads – 4 Dragonfly Propane Systems or 4 Salamander Canister Flame Systems

Pyrotechnic Products Proposed – Game 3 vs. Texas on 9/28/2017:

Quantity	Type/Class	Description
50	Close Prox (1.4g)	100mm Mines
50	Close Prox (1.4g)	48mm Mines
50	Close Prox (1.4g)	40mm Comets
50	Close Prox (1.4g)	30mm Comets
50	Close Prox (1.4g)	1 x 65' Gerbs
50	Close Prox (1.4g)	1 x 50' Gerbs

COUNCIL ACTION FORM**SUBJECT: SALE OF CITY-OWNED PROPERTY AT 306 WELLONS DRIVE****BACKGROUND:**

Community Development Block Grant funds were used to purchase 306 Wellons Drive as part of the Acquisition/Reuse Program. The property was purchased in 2010 for \$107,000 and is the last of the five properties remaining to be rehabilitated and sold under the previous FY 2009-14 Acquisition Reuse Program.

Habitat for Humanity of Central Iowa (HHCI) approached staff with an interest in purchasing the property. This opportunity to collaborate with Habitat for Humanity of Central Iowa would represent the **eleventh** endeavor between Habitat and the City of Ames. This project will allow the City to continue to address one of the priority goals outlined in the 2014-2018 CDBG Consolidated Plan, which is to increase the supply of affordable housing for LMI households. Additionally, the revenue from the sale of this property can be reinvested to purchase additional properties that can be used continue to this need for either homeownership or rental LMI housing.

City Council previously approved in August 2016 the terms and conditions for sale of the property to Habitat in the amount of \$30,000. Two major terms and conditions of the sale were the rehabilitation of the property by July 31, 2017 and the sale the property to an eligible buyer on or before August 31, 2017. Staff has confirmed that both of these items have been satisfactorily completed and therefore, would request setting August 29, 2017 as the date of public hearing to complete the sale of the property.

ALTERNATIVES:

1. The City Council can approve the sale of the City-owned property located at 306 Wellons Drive to Habitat for Humanity of Central Iowa in the amount of \$30,000 and set Tuesday, August 29, 2017 as the date of public hearing.
2. The City Council can deny approval of the sale of the City-owned property located at 306 Wellons Drive to Habitat for Humanity of Central Iowa in the amount of \$30,000 and, therefore, have no need to move ahead to set Tuesday, August 29, 2017 as the date of public hearing.

CITY MANAGER'S RECOMMENDED ACTION:

The sale of 306 Wellons Drive to Habitat for Humanity of Central Iowa will assist the City in its efforts to address the housing needs for low and moderate income, first-time home buyers. In addition to assisting a first-time home buyer, the rehabilitation of this former deteriorated property assists in replenishing housing stock in the neighborhood.

Therefore, it is the recommendation of the City Manager that the City Council approve Alternative #1.

COUNCIL ACTION FORM

SUBJECT: SET A DATE OF PUBLIC HEARING FOR VACATION OF 12TH STREET RIGHT-OF-WAY ADJACENT TO 1125 MAXWELL AVENUE

BACKGROUND:

The City of Ames is the owner of a property at 1125 Maxwell Avenue. The property was purchased in 2015 with Community Development Block Grant funds for the purpose of constructing affordable housing. The property was a foreclosure at the time of its purchase by the City. The City demolished an existing structure and entered into an agreement in 2016 with Habitat for Humanity for their purchase of the property and construction of a new home.

The subject property is 50 feet in width and 118.5 feet in length and situated at the southwest corner of 12th Street and Maxwell Avenue. The lot was originally created as part of the Sunrise Subdivision. 12th Street is a local street within a 65-foot right-of-way. The paved section is approximately 30 feet in width with curb and gutter, but no sidewalks.

Staff requests the City Council vacate up to four feet of right-of-way along 12th Street to widen the lot and facilitate a greater side yard setback for the home along the south property line. The total area is approximately 474 square feet. The right-of-way exceeds our typical local street standard of 55 feet. If the vacation of four feet is approved, there still will be enough right-of-way for future construction of public sidewalk and placement of street trees in the parking area.

Staff contacted all right-of-way users and has identified that Alliant has a gas line adjacent to the current property line. Therefore, a Public Utility Easement over the vacated area would be appropriate to allow for the gas line to remain.

ALTERNATIVES:

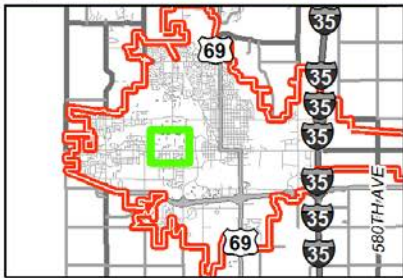
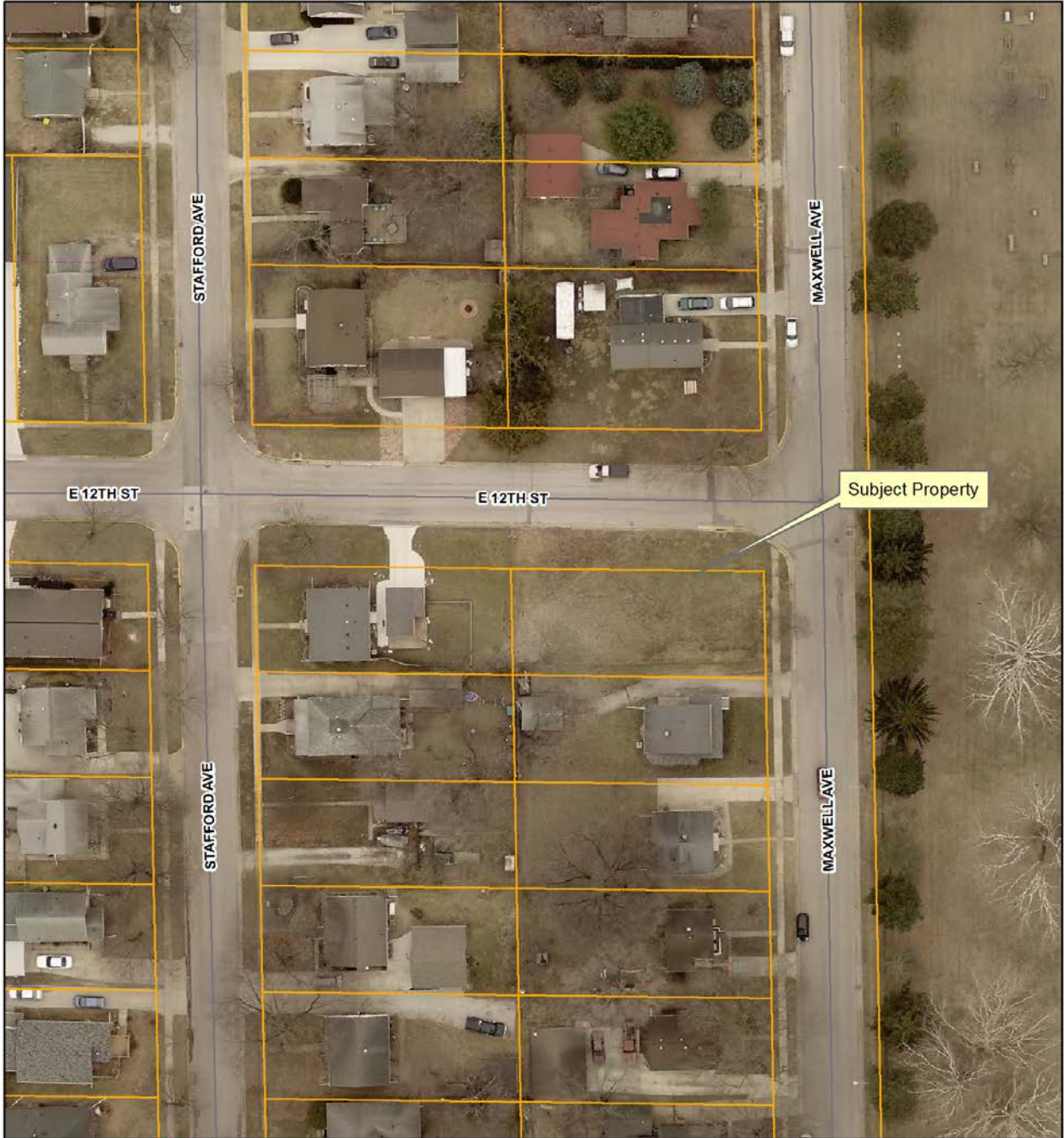
1. Approve the process of vacating right-of-way along the north property line of 1125 Maxwell Avenue and setting the date of public hearing as August 29, 2017.
2. Retain the right-of-way and deny the vacation request.

CITY MANAGER'S RECOMMENDED ACTION:

The vacation of this portion of the City-owned right-of-way will facilitate development of a single-family home at 1125 Maxwell Avenue. Upon vacation of the right-of-way the area will be combined with the existing lot through a Plat of Survey. Ultimately, this property will be transferred to Habitat for Humanity in accordance with the agreement from 2016. With

the requirement of providing a public utility easement, no right-of-way user would be adversely impacted by the vacation and sale of land. The Public Utility Easement will be a condition of a future plat of survey review.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.



**Location Map
1125 Maxwell Avenue**

