

## Minutes

### AMES HUMAN RELATIONS COMMISSION

Conference Room 235  
City Hall, 515 Clark Avenue  
Thursday, October 24, 2019

**Call to Order:** The meeting was called to order at 5:37pm by Chair Joel Hochstein.

Members present were Jill Crosser and Madesh Samanu

Members Absent: Wayne Clinton and Liming Pals

Guests: Susan Gwiasda, Public Relations Officer, City of Ames

Staff Liaison: Deb Schildroth

**Approval of Minutes:** Moved by Masdesh and seconded by Jill to approve the August 24, 2019 and October 2, 2019 minutes. Motion carried.

**Focus Group Planning:** There was discussion to change direction from convening focus groups to creating an electronic survey as a means to capture more input. Joel moved that questions be placed into an electronic survey and Jill seconded. Motion carried.

Electronic survey tools such as Qaultrics, Google Forms, and Survey Monkey were mentioned as possible tools. Susan Gwiasda was asked to join the discussion given her experience with the annual city resident survey. This survey is done through the city's website, and Susan will be checking with the City's IT Department to see if there are any limitations with utilizing the City's website for the AHRC survey.

A tentative timeline for the survey is as follows:

- November AHRC meeting                      Approve the survey
- December 2, 2019 – February 15, 2020      Survey opens
- February 2020 AHRC meeting                Responses reviewed by Commission

Commission members are interested in mapping survey responses, so Deb will check with the City's GIS Coordinator to see if a map of Ames split into quadrants can be obtained.

**2019 Symposium on Building Inclusive Organizations:** Jill and Wayne are registered to attend the symposium on October 29<sup>th</sup>. Joel asked for a Commission member to volunteer to serve on next year's symposium planning committee. Jill volunteered. Thanks, Jill!

**Designating a Representative to the Martin Luther King, Jr. Celebration Planning Committee:** Madesh moved Wayne continue as the representative. Jill seconded. Motion Carried.

**Humanitarian Award –** Moved by Madesh and seconded by Jill to change the application due date to December 8, 2019. Motion carried. Joel stated this award is announced at the MLK Day celebration on January 20, 2020. He will be asking an AHRC Commission representative to be present and present the award. Other entities involved in the MLK Day celebration are Ames Community School District, City of Ames, League of Women Voters of Ames, Story County, NAACP- Ames Chapter, and the Volunteer Center of Story County.

**Commissioner Announcements:** None.

**Next Meetings:** November 21, 2019 at 5:30pm and December 16, 2019 at 5:30pm

**Adjournment:** Madesh moved to adjourn. The meeting adjourned at 6:36p.m.