

COUNCIL ACTION FORM

SUBJECT: RIGHT-OF-WAY TREE TRIMMING & REMOVAL CONTRACT RENEWAL

BACKGROUND:

The Parks and Recreation Department requires various tree trimming, removal, and stump grinding to be completed annually by a contractor in the City's rights-of-way. On May 28, 2019, Council awarded a contract to Pitts Lawn & Tree Service for the Right-of-Way Tree Trimming & Removal Program for the Parks and Recreation Department for the period of July 1, 2019 through June 30, 2020. This contract also includes four optional renewal periods.

The period from July 1, 2020, through June 30, 2021, is the first of four optional renewal periods. Pitts Lawn & Tree Service indicated a 3% price increase for each renewal period.

Specifications for FY 2019/20 were sent to prospective bidders and bids were due April 15, 2019. Results are as follows:

Bidders:	Bid Amount Per Crew Hour	Stump Grinding Cost Per Inch of Stump Diameter
Pitts Lawn & Tree Service, Huxley, IA	\$49.50	\$2.85
LawnPro LLC, Colo, IA	\$51.00	\$2.95
Finco Tree & Wood Service LLC, Kelley IA	\$125.00	\$4.00
Weiss Tree Service, Inc., Nevada, IA	\$140.00	\$6.00
Arborpro Tree Service LLC, Fort Dodge, IA	\$225.00	\$3.40

Pitts Lawn & Tree Service was low bid for both Bid Amount Per Crew Hour and the Stump Grinding Costs. The amount of this contract is not-to-exceed \$85,000. The FY 2020/21 budget includes \$100,000 for this work.

ALTERNATIVES:

1. Renew the contract for the FY 2020/21 Tree Trimming & Removal Program with Pitts Lawn & Tree Service, Huxley, IA, in an amount not to exceed \$85,000.
2. Reject all bids and attempt to purchase tree trimming on an as-need basis.

MANAGER'S RECOMMENDED ACTION:

The approved FY 2020/21 operating budget for the Parks and Recreation Department includes \$100,000 for tree trimming and removal. The estimated cost of this contract is \$85,000. The City staff has been satisfied with the work that is being performed by Pitts Lawn & Tree Service during the first year of the contract.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1.