

## Minutes

### AMES HUMAN RELATIONS COMMISSION

Meeting held via Zoom  
Thursday, August 27, 2020

**Call to Order:** The meeting was called to order at 5:31pm by Chair Jill Crosser.

**Members Present:** Wayne Clinton, Jahmai Fisher, and Liming Pals

**Member(s) Absent:** Madesh Samanu

**Staff Liaison:** Deb Schildroth

**Approval of Minutes:** Wayne moved approval of the July 23, 2020 minutes and Liming seconded. Motion carried unanimously

**Public Forum:** None

**Preparation for the Presentation of the 2019 Annual Report to City Council on September 8, 2020:** Discussed logistics of the meeting and items to highlight. Deb will send out the video link to last year's meeting when past AHRC Chair, Joel Hochstein, presented the 2018 Annual Report so AHRC members have a reference point. The AHRC video will also be shown.

#### **Link to Iowa Civil Rights Commission complaint form**

- **Chinese, Spanish, and other languages and formats**

A revised complaint form is available on the ICRC website, so the link will need to be updated on the AHRC webpage. Jill wants to make sure the form is available in other languages before we do that, so she will look into that and report back.

#### **Communication with transgender, gender-conforming, and gender-questioning individuals**

- **Revisions to AHRC literature**
- **Revision to City website and brochures to include gender neutral language**

The above bullet points help meet goals outlined in the current AHRC Strategic Plan. Jahmai volunteered to review the City website and Jill volunteered to review the AHRC webpage. Deb stated that the City's website and applications for City services were reviewed about a year ago for gender neutral language, but it would be helpful to have another review just to be sure everything was addressed. Discussion occurred about establishing some guidelines around postings of events, statements, etc. AHRC wants to ensure that such information reflects that of AHRC versus individual members.

**Commissioner Announcements:** Liming announced her resignation from AHRC. Members thanked her for her service and hope to see her return when her personal time allows. Liming offered to find a replacement. Deb will also check with the City Clerk's Office on current applications that are on file.

Photos and bios of AHRC members are posted on the AHRC webpage. A request was made to post one member per week on the City's social media accounts, and Deb will follow up with Public Relations about this.

**Next Meeting:** September 24, 2020 at 5:30pm.

**Adjournment:** Meeting adjourned at 6:30pm.