



PEDDLERS/ TRANSIENT MERCHANTS/ SOLICITORS PERMIT APPLICATION

If multiple individuals are representing a company, this section should be completed by the supervisor of the group.

COMPANY INFORMATION

Company Name

Permanent Address

City State Zip Code

Name of Supervisor Phone

Address While in Area

Number in crew Number of Minors

Name of Supplier Phone

Iowa Sales Tax No. (required if approved, prior to issuance of permit)

Yes No

Is Company Incorporated? (please provide copy of Certificate of Authority)

If Yes, in what state is it incorporated?

Is Corporation authorized to do business in Iowa?

If yes, name & address of agent within 50-mile radius of Ames

Is supervisor selling?

Are the products to be sold trademarked? (This includes the Iowa State logo.)

If yes, please provide proof that you are authorized to sell such products.

Company Convictions: (Please list any criminal convictions for your company. Use separate sheet if extra space is needed.)

Violation Place Date

These items must be submitted with your application prior to approval of the permit:

Attach a list of products/services to be sold, including prices.

I am aware of Sec. 17.26 of the Ames Municipal Code and agree to abide by those rules, and I have informed all persons in the crew soliciting and/or peddling for which I am responsible. All information I have provided above is true and accurate.

Signature

Date

For Office Use Only

Documents Received

Date: _____

___ Completed Application

___ State Food Permit

Fees

___ Fee Amount \$35/each person

Date Fee Paid _____

Insurance

___ Received _____

___ Approved _____

Follow Up

___ Applicant has permission from property owner

___ Iowa Courts Online or referred to Legal Department

___ References Checked

___ State Sales Tax ID Valid (515-281-3114)

___ Permits file updated

___ Permit prepared

___ License copied for file

___ Copy of license & application sent to Police

Permit Number _____

Application Denial Reasons:

INDIVIDUAL/REPRESENTATIVE INFORMATION

This section to be completed by each individual requesting a permit. If solely representing a company, the "Company Information" section must also be completed.

Name _____ Phone _____
Address _____
City _____ State _____ Zip Code _____
Physical Description
Eye Color _____ Hair Color _____ Height _____ Weight _____ Age _____
Last 4 digits of Social Security Number _____ Date of Birth _____

List the last three municipalities where you or your company has most recently sold or solicited.

1. City _____ State _____ Phone Number _____
Address While in That City _____
2. City _____ State _____ Phone Number _____
Address While in That City _____
3. City _____ State _____ Phone Number _____
Address While in That City _____

List information on all vehicles being used while in Ames. (Use separate sheet if more space is needed.)

| | | | | |
|------|-------|-------|------|------------------------|
| Make | Model | Color | Year | State & License Number |
| Make | Model | Color | Year | State & License Number |
| Make | Model | Color | Year | State & License Number |

List any convictions you have had. (Please list any personal criminal convictions. Use separate sheet if extra space is needed.)

| | | |
|-----------|-------|------|
| Violation | Place | Date |
| Violation | Place | Date |
| Violation | Place | Date |

I am aware of Sec. 17.26 of the Ames Municipal Code and agree to abide by those rules, and I have informed all persons in the crew soliciting and/or peddling for which I am responsible. All information I have provided above is true and accurate.

Signature _____ Date _____

BACKGROUND WAIVER

This section to be completed and signed by applicant.

I authorize the City of Ames, Iowa to check my background to determine suitability for a peddler’s/solicitor’s/transient merchant’s permit. I understand that this includes gathering of information relative to violation(s) of law which resulted in conviction(s).

My signature releases other police and civilian agencies, employers, schools, universities, colleges, and military services from liability for supplying background information to the City of Ames, Iowa.

In addition, my signature releases the City of Ames from liability for any statements, acts, or omissions in the course of the investigation into my background, employment history, health, family, personal habits, and reputation. I understand that I am relinquishing all legal rights and causes of action related to the City of Ames investigation into my suitability for a permit.

I understand that this release may be photocopied and submitted for multiple checks related to this position.

Dated this _____ day of _____, 20_____.

Signature of Applicant

Printed Name

Last

First

Middle

Date of Birth

Social Security Number

Driver’s License Number

State of Issue

Submit your completed permit application to: renee.hall@cityofames.org

City of Ames
City Clerk's Office
PO Box 811
Ames, IA 50010