

**MINUTES  
CITY OF AMES  
HISTORIC PRESERVATION COMMISSION**

Date: September 14, 2020	Peter Hallock, Chairperson	2021
	*Ted Grevstad-Nordbrock, Vice-Chair	2022
Call to Order: PM	Lisa Hovis	2021
Place: Zoom Meeting	Edith Hunter	2020
	*Barry Snell	2020
Adjournment: PM.	Susan Minks	2021

[\*Absent]

**\*Due to the Covid-19 Pandemic this meeting was held electronically\***

CALL TO ORDER: Peter Hallock, Chairperson, called the meeting to order at 6:01 PM.

APPROVAL OF AGENDA:

MOTION: (Hunter/Hovis) to approve the Agenda for the meeting of September 14, 2020.

*MOTION PASSED: (4-0)*

APPROVAL OF THE MINUTES OF THE MEETING OF JULY 13, 2020:

MOTION: (Hunter/Hovis) to approve the Minutes of the meeting of July 13, 2020.

*MOTION PASSED: (4-0)*

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PUBLIC FORUM: There were no public comments.

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**EXTENSION OF THE PRIOR APPROVAL OF A CERTIFICATE OF APPROPRIATENESS TO CONSTRUCT A FRONT PORCH AT 320 9<sup>TH</sup> STREET IN THE OLD TOWN DISTRICT**

Ray Anderson, City Planner, began by saying the original certificate was approved on April 9<sup>th</sup>, 2018 for the porch. He said James Wilcox owns the property and start the work on the project within first year of the certificate being granted. He went on to say that Mr. Wilcox asked for a 1-year extension that can be granted by the Planning & Housing director. Mr. Anderson said the extension was approved; however, the Code only authorizes one extension. He said any further extension beyond the first one must go to the Historic Preservation Commission for approval. He said Mr. Wilcox is asking for a second extension. Mr. Anderson stated that Mr. Wilcox has not changed his proposal and it remains the same. He said the staff recommendation is to grant the extension through the end of 2020. He said it is up to the Commission on how long they want they want the extension term to be. Mr. Hallock said he thought extending it through the end of 2020 would be enough.

MOTION: (Minks/Hovis) to move Alternative 1 to approve the extension through the end of the 2020.

*MOTION PASSED: (4-0)*

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**DISCUSS REVISIONS TO GOALS, OBJECTIVES AND ACTION STEPS IN THE AMES  
COMPREHENSIVE HISTORIC PRESERVATION PLAN**

Mr. Hallock said he had been going through the document that was sent out but had not gotten through everything.

Mr. Anderson said they discussed striking Objective A from Goal 1 and adding an Action Step regarding neighborhood representation. He asked if the Action Step sounded like what they had discussed previously.

Mr. Hallock commented they also talked about a neighborhood summit with the neighborhoods and he thought this tied into that.

Mr. Anderson said for Objective B they added on to the first Action Step and added a statement to clarify that, "eligible" does not mean a property will be listed on the Register of Historic Places. Mr. Anderson then discussed having a neighborhood summit in May that would coincide with other activities.

Mr. Hallock asked if the idea was to have it in the fall as part of an existing event or for the Commission to have their own separate event. Mr. Hallock asked the other Commission members how they felt about those two options.

Lisa Hovis, Commission Member, said she thought that combining it with an existing event would bring the most attendance.

Mr. Hallock replied that he thought that would be a good way to get started, and if anyone else showed interest, the Commission could discuss it with them.

Susan Minks, Commission Member, commented that she thought having that type of informal event is a good way for people to meet the neighbors who already live in the area.

Mr. Anderson said the Commission could discuss more about how to pull it all together and take out the part that says, "May preservation month".

Mr. Anderson went on to discuss Objective C. He said the first Action Step was taken out. He said a new Action Step was added in regard to working with the Chamber of Commerce and the Ames Visitors Bureau.

Mr. Anderson said then discussed Objective D, which was to combine the two Action Steps into one.

Mr. Hallock replied he thought that was a good idea.

Mr. Anderson commented that for Goal 2, the Action Step has been addressed with funding provided by the City of Ames to the Ames History Museum. He suggested the Commission delete

Action Step B and add a new one. He said for Objective C the old Action Step was removed and a new one was added regarding Historic Preservation tools. Mr. Anderson commented that for the last Action Step they changed the term, "natural resources" to, "cultural landscaping".

Mr. Anderson said that for Goal 3 the note was to strike Objective A and the following Action Steps.

Mr. Hallock asked if they wanted to note that the Objective is considered completed. The commission discussed that Objective B became Objective A and that was okay. Mr. Anderson said the objective was to put surveys into format that is easy to understand, and to link older neighborhoods to newer neighborhoods. Mr. Anderson commented that he wasn't sure what the Commission was meaning there. Mr. Anderson went on to say that Objective C became Objective B. He said it was also added that this was partially addressed in the revision of Chapter 31. Mr. Anderson noted that Objective D became Objective C, Objective F became Objective E, and Objective G became Objective F.

Mr. Anderson commented that for Goal 4, the Commission did not come up with an Action Step. He said the Commission eliminated the two Action Steps in Objective B.

Mr. Hallock said he was unsure about the Historic Preservation Commission hosting walking tours and organizing an event. He said he did not know if that was a function of the Commission. He said if the language applies to whole list in the objective, then he did not think there was an issue.

Ms. Minks said the Commission could assist in promoting an event that the Ames History Museum would be hosting. She asked if the Action Step was saying that the Commission would be the primary promoter?

Mr. Hallock said he thought it was fine as written.

Mr. Anderson said that Goal 5 was to update Ames Historical Society to Ames History Museum. He also said that they reworded Objective A and they either needed to reword the Action Step in Objective C or take it out. Ms. Hovis suggested they remove the Action step. Mr. Anderson asked the Commission if they would like him to make the changes and bring them back to the next meeting or if they would like to or go ahead with a vote.

Mr. Hallock suggested the Mr. Anderson bring the changes back to the next meeting so the other members of the Commission can add their thoughts.

Ms. Minks suggested they summarize their accomplishments since 2009.

Mr. Hallock asked Mr. Anderson if he could pull out those items for the next meeting. Mr. Anderson replied that he would put that information together for the Commission.

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## **DISCUSSION OF FUTURE MEETINGS BEING HELD IN PERSON OR VIRTUALLY VIA ZOOM**

Mr. Anderson said the City Attorney asked to have this item on the Agenda to find out what each Commission wants to do.

The Commission members said they wanted to keep their meetings virtual and assess what happens in the coming months

MOTION: (Hovis/Hunter) to continue holding the meetings of the Historic Preservation Commission via the Zoom platform.

*MOTION PASSED: (4-0)*

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COMMISSION COMMENTS:

Mr. Hallock said the Ames History Museum committee is looking at concerns with the local landmark down on Lincoln Way, the Martin House. He said some people may not be aware that the house is a local historic site. He said the house is vacant but still owned by the Martin family but none of the family members live in Ames. He said the committee is working with the family to see what can be done to preserve the landmark. He said the Committee is sending letter to the City of Ames Mayor and to the Iowa State University President to determine their level of support. Mr. Hallock said he wanted to the Commission to be aware since it is closely related to Historic Preservation. Ms. Minks asked if there are guidelines on a property being demolished so they could let the public know.

Ms. Hovis said regarding her memo on the Downtown Signs, she can go to the budget meeting and present it.

Edith Hunter, Commission Member, noted that a paper she wrote will be published.

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STAFF COMMENTS:

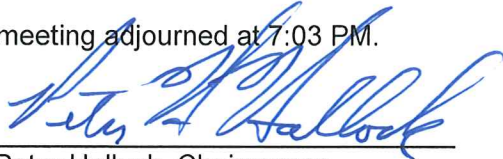
No comments to add

MOTION TO ADJOURN:

MOTION: (Hunter/Hovis) to adjourn the meeting at 7:03PM.

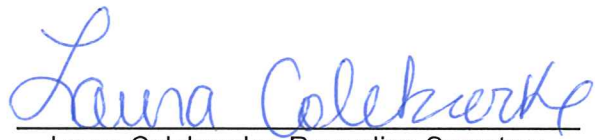
*MOTION PASSED: (4-0)*

The meeting adjourned at 7:03 PM.



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Peter Hallock, Chairperson  
Historic Preservation Commission



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Laura Colebrooke, Recording Secretary  
Department of Planning & Housing