

COUNCIL ACTION FORM

SUBJECT: **REQUESTS FOR GREEK WEEK OLYMPICS**

BACKGROUND:

The Greek Week Committee has submitted plans to host the Greek Week Olympics this spring. The Greek Week Olympics will take place at various Greek houses on Saturday, April 2. Approximately 1,500 people are anticipated to attend.

Organizers have requested the following for this event from 7:30 a.m. to 3:00 p.m. on Saturday, April 2:

- Closure of Ash Avenue, Lynn Avenue, Sunset Drive, Gray Avenue, Greeley Street and Pearson Avenue.
- A blanket Temporary Obstruction Permit for the closed area

A rain date of April 3 has been requested for this event. Event organizers will post “No Parking” signs around 5 p.m. the day prior to the event. Several single-family homes are located along the closed streets. The organizers will notify the affected residents about the closures by canvassing the area and distributing a notification letter. Insurance for these events is provided through the University.

ALTERNATIVES:

1. Approve the requests as indicated above for Greek Week Olympics.
2. Deny the requests.

CITY MANAGER’S RECOMMENDED ACTION:

The Greek Week activities are annual student-run events at Iowa State that highlight the fraternities and sororities and their contributions to student life. They are highly dependent upon City approval of street closures and parking prohibitions so it may occur in a safe and smooth manner.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby approving the requests as indicated above.



Iowa State University
Greek Week 2022

0355 Memorial Union
Ames, Iowa 50011
(515) 294-1023

Greetings Ames City Council,

My name is Teagan Gara and I am the Greek Week 2022 Logistics Director. This letter is to request for street closures around the South Campus residential community for our annual Greek Race and Greek Olympic event. We will be holding our annual Greek Race event from 11 am to 1 pm on Sunday, March 27th, and our annual Greek Olympic event from 9 am to 4 pm on Saturday, April 2nd. We ask for your consideration in closing down the affected streets.

On Sunday, March 27th, the preparation for our annual Greek Race will begin at 9:30 am. We are seeking your permission to erect barricades to block traffic in the neighborhood from 9:30 am to 2 pm. These barricades are for the safety of our participating members. These streets include: Ash Ave, Sunset Drive, Gray Ave, Greeley Street, and Pearson Ave. These can be seen on the included document on this letter. We will have student volunteers monitoring the barricades at all times to ensure the safety of all participants.

*Applicant
withdrew
this request
→*

On Saturday, April 2nd, the preparation for our annual Greek Olympics will begin at 7:30 am. We are seeking your permission to erect barricades from 7:30 am to 4 pm. The following streets will be included: Ash Ave, Lynn Ave, Sunset Drive, Gray Ave, Greeley Street, and Pearson Ave. This will ensure the safety of all of the participants and spectators. Student volunteers will be monitoring the barricades at all time to ensure the safety of our participants.

We ask that the council grant us permission for the above road closures in order to help ensure the safety of all participants. If you have any questions, concerns, or issues, I would ask that you please contact myself or one of the Executive Directors for Greek Week; we have listed our information below. Thank you for your consideration!

Best Regards,

Teagan Gara
224-523-5602
Logistics Director

Madison Renz
319-538-4475
Executive Director

Spencer Cook
319-361-0008
Executive Director



For Office Use Only

Documents Received

Date: 2-17-22

- Completed Application
Fireworks Application (\$25 fee)
Insurance Certificate
Public Safety & Event Management Plan
Site Plan/Route Map (\$25 fee) (Road Race)
Vendor List (\$50 fee/each)
Parking fees

Special Events Meeting

Date 2-23-22
Time 3:00
Room C135

Documents Sent:

- Alcohol License
ABD
Fireworks Permit
Road Race Permit
TOP
Vending Permit
Other

Departments Included

- City Manager: Brian Phillips and Tashik Kerr
CyRide: Jenny Bethurem or Rob Holm or Kevin Gries
Electric: Mark Imhoff
Fire: Jason Ziph or Rich Higgins
Parks & Rec: Craig Kaufman or Joshua Thompson
Public Works: Brad Becker or Dave Cole
Police: Jason Tuttle or Geoff Huff
Water: Heidi Petersen
Risk Management: Bill Walton

CAA: Karen Chitty
AMS: Jess Clyde or Sarah Dvorsky
ISU: Events Authorization Committee

City Council Meeting

Date 3-8-22
Added to Agenda with CAF
Approved Y N
working on agenda
Reminder Date

SPECIAL EVENT APPLICATION

Applications received less than thirty (30) days before the event may not be processed by the City in time for the event and will automatically be denied. Each application is viewed as a new event regardless of previous occasions.

Event Name Iowa State Greek Week Olympics

Location/Address Sorority and Fraternity Community (Greekland)

Region (Select one or more)

- Ames Main Street (Downtown)
Campustown District
Iowa State University Property
City Parks
Other (please explain)

Please note that events occurring in the Downtown, Campustown, in City parks, or on ISU property require prior approvals. A letter of support will be required from CAA if the event occurs in Campustown or from MSCD if the event occurs in Downtown. Please contact the appropriate office well in advance:

Downtown - Main Street Cultural District: (515) 233-3472
Campustown - Campustown Action Association: (515) 450-8771
ISU - Events Authorization Committee: (515) 294-1437

events@amesdowntown.org
director@amescampustown.com
eventauthorization@iastate.edu

TIMELINE

Setup Date 04/02/2022 Time 7:30 AM
Event Starts Date 4/2/2022 Time 9:30 am

Detailed Description of Event Activities (written overview of event and what's going to happen)

Greek Week will be having their annual Olympics day filled with short, competitive activities/events that each Greek Week team will compete in.

Event Ends Date 4/2/2022 Time 3:00 pm
Teardown Complete Date 4/2/2022 Time 5:00 pm

Event Category

- Athletic/Recreation
Exhibits/Misc.
Festival/Celebration
Parade/Procession/March
Concert/Performance
Farmer/Outdoor Market
Other (please explain)

Rain Date 4/3/2022 Rain Location Same location

Yes No

Is this an annual event? If yes, how many years? 70

CONTACTS

Sponsor/Applicant Name

Address

City State Zip Code

Daytime Phone Cell Phone

E-mail

Alternate Contact Name

Daytime Phone Cell Phone

E-mail

ATTENDANCE

Anticipated Daily Attendance

Yes No

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July*, etc.)? If yes, please list:

ORGANIZATION STATUS/PROCEEDS

- For-Profit
- Bona Fide Tax Exempt
- Nonprofit

Yes No

Are patron admission, entry, or participant fees required? If yes, please describe and provide amounts:

Are vendor or other fees required? If yes, please provide amounts:

Percentage of net proceeds going towards fundraising %

Percentage of net proceeds going towards for-profit entity %

SECURITY

Ames Police Department 24 hour non-emergency phone number: 515-239-5133

Please complete the course at <https://www.crowdmanagers.com/training> for crowd management training.

Yes No

Have you hired a professional security company to develop and manage your event's security plan? If yes, please fill out the following information:

Security Organization

Address

City State Zip Phone

Email

