

**MINUTES  
CITY OF AMES  
HISTORIC PRESERVATION COMMISSION**

Date: March 07, 2022	Ted Grevstad-Nordbrock	2022
	Edith Hunter	2023
Call to Order: 6:14PM	Susan Minks	2024
Place: Council Chambers	Angie Kolz	2024
	Mary Jo Winder	2024
Adjournment: 7:33PM.	Matt Oakley*	2023

[\*Absent]

CALL TO ORDER: Ted Grevstad-Nordbrock called the meeting to order at 6:00 PM.

APPROVAL OF AGENDA:

MOTION: (Minks /Hunter) to approve the Agenda for the meeting of March 7, 2022.

*MOTION PASSED: (5-0)*

APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 10, 2022:

MOTION: (Winder/Kolz) to approve the Minutes of the meeting of January 10, 2022 with noted revisions.

*MOTION PASSED: (5-0)*

*MS. Winder mentioned corrections to page 2 paragraph 4, line 3 and 4 (eligible under criterion C instead of A). She also noted corrections to page 3 paragraph 2, line 4 National Register Items should be properties.*

---

PUBLIC FORUM: There were no public comments.

---

**2021 SUCCESS & CHALLENGES & 2022 WORK PLAN (FOR 2021 CERTIFIED LOCAL GOVERNMENT (CLG) ANNUAL REPORT**

Eloise Sahlstrom, Planner for the City of Ames, introduced the item. Part of the annual CLG Report requires the HPC to document Successes and Challenges and to include a Work Plan for 2022. Ms. Sahlstrom indicated that it was not necessary to go through all the Successes and Challenges for 2021, as listed, unless there are specific edits or corrections.

Regarding the Work Plan, the 2021 Work Plan was based off the 2020 Work Plan. Ms. Sahlstrom recommended that the Commission utilize the Historic Preservation Plan as a reference guide in

developing the 2022 Work Plan. In talking with the Planning Director, there are three primary tasks to include: outreach and education, the CLG Grant, and modifying the Downtown Façade Grant Program.

Ms. Winder said she thought the Successes and Challenges that were listed for in the report looked accurate.

Ms. Winder asked if the 2022 Work Plan needed to follow the same format as the previous years. Ms. Sahlstrom said that was not necessarily the case.

Ms. Minks asked how detailed the Work Plan needed to be. Ms. Sahlstrom said the plan could be generally broad with more specific items included as needed. She said the Work Plan should rely on the Historic Preservation Plan for guidance.

Ms. Winder said she thinks applying for another CLG grant as an action step would be good.

Ms. Sahlstrom suggested they go through the 2021 Work Plan and eliminate anything that would not apply to the 2022 Work Plan. Ms. Sahlstrom read each item aloud so it could be discussed.

The Commission members discussed how they could involve Iowa State Students in the 2022 plan.

Mr. Grevstad-Nordbrock said he was in favor of anything the Commission could do to promote improving Downtown Ames.

Ms. Sahlstrom said there had been a lot of discussion about Chapter 31. She thought the intent of the review wasn't to amend it but to become more familiar with it. She noted that if something was obviously incorrect, it could be adjusted. She pointed out that City Council and the Director of Planning & Housing were not interested in a rewrite of the chapter.

Ms. Winder said she thought the chapter needed revising and that the Commission had good reasons to change it.

Angie Kolz, Commission Member, said she thought there were items in the 2021 Plan that would support editing Chapter 31.

Edith Hunter, Commission Member, said she thought the two bullet points they discussed were good and they should add one to review Chapter 31 for clarity and conciseness. Ms. Sahlstrom noted any change to the City Code would be considered a text amendment.

Ms. Winder suggested the Commission go through part of Chapter 31 at each meeting during the year- then they could send a letter to Council with their justifications for revision.

Ms. Sahlstrom said they would need to supply the materials to be discussed for each meeting.

Mr. Grevstad-Nordbrock said he thought that the Commission's direction for the 2022 Work Plan was good.

Ms. Sahlstrom said she would review the minutes of this meeting, revise the 2022 Work Plan accordingly, and send it out to Commission members for edits.

Ms. Winder asked what is in the Ames Plan 2040 about historic preservation. Ms. Sahlstrom indicated that she would forward a copy.

---

### **UPDATE ON REVIEW OF CHAPTER 31, HISTORIC PRESERVATION, OF THE MUNICIPAL CODE**

Since the Commission discussed this agenda item along with the previous one, no further discussion took place. Ms. Winder did request that this be a standing agenda item for the rest of the year.

---

### **NOMINATIONS FOR 2022 HISTORIC PRESERVATION AWARDS**

Mr. Grevstad-Nordbrock said no one made any nominations this year. Ms. Sahlstrom said each year varies as to how many nominations come in. She reminded the Commission that looking ahead to next year, they can as a whole or as individual members make nominations.

---

### **CLG GRANT UPDATE**

Ms. Winder inquired when the grant would go to Council? Ms. Sahlstrom indicated March 22.

Ms. Winder said they were planning to meet with two Iowa State students later in the week. Ms. Sahlstrom indicated that work on the grant cannot proceed until the grant has both the City Council approval and the Notice to Proceed from the State.

Ms. Minks asked if the City of Ames had a camera that could be used to take the survey photos. Ms. Sahlstrom said she wasn't sure. Mr. Grevstad-Nordbrock commented he thought the camera might need to be a specific kind to meet the standards of The National Park Service. He said he would find out what the requirements were and let the other Commission members know what they are.

---

### **COMMISSION COMMENTS:**

Mr. Grevstad-Nordbrock asked if once someone has served two terms on the Commission, if they can come back to serve again or if they are done for life. Ms. Sahlstrom said she would inquire.

---

### **STAFF COMMENTS**

Ms. Sahlstrom thanked Mr. Grevstad-Nordbrock for his years of service on the Commission.

### **MOTION TO ADJOURN:**

MOTION: (Winder /Minks) to adjourn the meeting at PM.

*MOTION PASSED: (5-0)*

The meeting adjourned at 7:33 PM.

Susan Minkus

, Chairperson  
Historic Preservation Commission

Laura Colebrooke

Laura Colebrooke, Recording Secretary  
Department of Planning & Housing