

# MEMO



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**TO:** Members of the City Council

**FROM:** John A. Haila, Mayor

**DATE:** May 10, 2022

**SUBJECT:** Appointment to Fill Vacancy on Planning and Zoning Commission

Kayonna Topp, a member of the Planning and Zoning Commission, has submitted her resignation from the commission as of July 1, 2022. Since Kayonna's term of office does not expire until April 1, 2024, an appointment needs to be made to fill this vacancy.

Therefore, I request that the City Council approve the appointment of Jim Blickensdorf to fill an unexpired term of office on the Planning and Zoning Commission.