



Memo

Department of Planning & Housing

TO: Mayor and City Council

FROM: Kelly Diekmann, Planning & Housing Director

DATE: January 24, 2023

SUBJECT: Amended Ordinance for the Second Reading of a Zoning Text Amendment for Home Occupations

After the First Reading of the Home Occupation text amendment, staff found additional places where Home Occupations were referenced in the Zoning Ordinance.

1. Numerous zoning districts individually called out Home Occupations as an allowable use and specified the method of review: either a Home Occupation Permit reviewed by staff, or a Special Home Occupation Permit reviewed by the Zoning Board of Adjustment. As permit processes are no longer proposed for the code, they should be removed.
2. References to Special Home Occupation Permits also needs to be removed from Sec. 29.1403, which outlines the duties of the Zoning Board of Adjustment. The ZBA will no longer be reviewing Special Home Occupation Permits, which will no longer exist.

No changes to Sec. 29.1304 or Sec. 29.1304A are proposed. Staff requests that Council adopt the attached draft ordinance which incorporates the additional amendments that are needed.