

**MINUTES  
CITY OF AMES  
HISTORIC PRESERVATION COMMISSION**

Date: October 09, 2023	Susan Minks	2024
	Angie Kolz	2024
Call to Order: 6:00PM	Mary Jo Winder	2024
Place: Council Chambers	Scott Huffman	2026
	Melissa Goodwin	2026
Adjournment: 6:26 PM	Robert Ewald	2026

[\*Absent]

CALL TO ORDER: Scott Huffman, Chairperson, called the meeting to order at 6:00 PM.

APPROVAL OF AGENDA:

MOTION: Winder moved, Kolz seconded to approve the agenda for the meeting of October 09, 2023.

*MOTION PASSED: (6-0)*

APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 11, 2023:

MOTION: Minks moved Ewald seconded to approve the Minutes of the meeting of September 11, 2023.

*MOTION PASSED: (6-0)*

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PUBLIC FORUM: There were no public comments.

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**CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR NEW CONSTRUCTION OF A DECK AT 704 BURNETT AVENUE**

Planner Ray Anderson stated the property is at the corner of 7<sup>th</sup> and Burnett and the deck will be located on the back side of the house. The house is a Colonial Revival architecture. There are no design criteria for decks. The proposed deck size is 10' x 16' with an addition of a sidewalk to connect to the public sidewalk on 7<sup>th</sup> Street. The proposed deck will be constructed of treated wood with 2" square balusters. Mr. Anderson stated that in the design guidelines said there would be lattice work to cover up the deck piers, but it isn't present on the drawing. That would be a requirement of the lattice material for screening to be approved. There are three sets of stairs. The Building Code has specific requirements for the stairs and the entire deck, including the footings, piers, and deck material. Mr. Anderson said there may be some variation

if it is required for the Building Code. The Staff recommends approval of the Certificate of Appropriateness for this project with a condition that the lattice or other foundation materials to screen the underside of the deck is provided. The lattice or other screening material would need to be provided to meet the Certificate of Appropriateness. If the Board is comfortable with the Staff making that decision should be included in the motion.

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**COMMISSION COMMENTS:**

Ms. Minks asked for clarification of the address. Mr. Anderson stated it is 704 Burnett. Mr. Ewald asked if there was any roofing or covering. Mr. Anderson responded no. If that was proposed, they would have to come back to the Board for that approval. Mr. Anderson stated that this will not be attached to the house.

Ms. Winder questioned how the deck would be finished; stained or painted. Mr. Anderson stated that the criteria stated that the paint or stain would have to match or blend with the color of the house. Mr. Anderson believed the owners intended on staining the deck.

Ms. Winder asked about the screening of the foundation. Would there be other options besides the lattice. Mr. Anderson stated the lattice is preferred. It would be the type of lattice that is 90 degrees and not slanted.

**MOTION:** Huffman moved to accept Alternative 1 with the corrected address and the condition of the 90-degree, orthogonal lattice or other material approved by staff to be added at the base of the deck to meet the screening requirement between the deck and the ground. The materials must be treated wood either stained or painted as accepted by the staff. All conditions must be resubmitted for Staff review prior to the Certificate of Appropriateness being approved. Second Winder.

**Comments:**

Angie Kolz asked if Staff review needed to be added prior to the approval. This was added to the Motion. Ms. Winder asked if there were any caps being on the posts. Mr. Huffman stated that the drawings appear that the top rail runs over the top of the posts. Mr. Ewald asked if the lattice must be wood materials. Mr. Anderson stated that it all needs to be wood materials.

*MOTION PASSED: (6-0)*

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**CONSIDER A MEMO TO THE CITY COUNCIL REGARDING WORK TO REVISE CHAPTER 31 OF THE MUNICIPAL CODE**

Angie Kolz summarized that this is a proposed memo of revising 31.10 Certificates of Appropriateness. The focus is on this section because of timeliness and is designed for clarification to the homeowners. Asking for staff support to get this to City Council for approval of clarifications within a year. All the other discussions regarding other aspects of Chapter 31 will continue. This specific section they are asking for staff support to get this finished.

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COMMISSION COMMENTS:

Ms. Winder stated that this is a perfect especially with the upcoming ADU discussions.

Ms. Winder asked if the edits and revisions previously talked about was in this section to change the order. Ms. Kolz stated that this memo doesn't have any specific edits. There is nothing currently being proposed. There are many draft edits, and this is to get it narrowed down.

MOTION:

Winder moved to approve the memorandum as written and forward this to City Council. Kolz second by Kolz.

*MOTION PASSED: (6-0)*

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COMMISSION COMMENTS:

Melissa Goodwin introduced herself. She is an architect moved back a year ago. Prior to that was here prior to that in grad school and worked for the Electric Dept.

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STAFF COMMENTS

Mr Anderson will be on the Council Agenda for October 24 as part of the work plan for Planning and Housing. Mr. Huffman asked if the memo needed to be signed. Mr. Anderson said no signature needed and welcomed Melissa to the Board.

Ms. Winder asked for an update on the National Register District. It will be on the Council agenda on October 24. Ms. Winder asked what the action will be. Mr. Anderson wasn't sure if it would be separate from the work plan or not. Ms. Winder questioned if there would be a grant application. Mr. Anderson stated he was uncertain and would get back.

MOTION TO ADJOURN:

MOTION: Huffman moved to adjourn, Winder second.

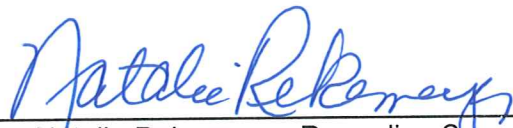
*MOTION PASSED: (6-0)*

The meeting adjourned at 6:26 PM.



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Scott Huffman, Chairperson  
Historic Preservation Commission



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Natalie Rekemeyer, Recording Secretary  
Department of Planning & Housing