

**MINUTES
CITY OF AMES
HISTORIC PRESERVATION COMMISSION**

Date: January 08, 2024	Susan Minks	2024
	Angie Kolz	2024
Call to Order: 6:00 PM	Mary Jo Winder	2024
Place: Council Chambers	Scott Huffman	2026
	Melissa Goodwin	2026
Adjournment: 6:16 PM	Robert Ewald	2026

[*Absent]

CALL TO ORDER: Scott Huffman, Chairperson, called the meeting to order at 6:00 PM.

APPROVAL OF AGENDA:

MOTION: (Winder/Goodwin) to approve the agenda for the meeting of January 08, 2024.

MOTION PASSED: (6-0)

APPROVAL OF THE MINUTES OF THE MEETING OF December 11, 2023:

MOTION: (Huffman/Goodwin) to approve the Minutes of the meeting of December 11, 2023.

MOTION PASSED: (6-0)

PUBLIC FORUM: There were no public comments.

CLG ANNUAL REPORT REVIEW

Eloise Sahlstrom, Planner for the City of Ames, stated Planning staff have composed a draft of the CLG Annual Report for the Commission to review and provide edits if needed. This report will go to Council for approval in the form of a presentation by the Commission.

Scott Huffman, Commission chair, asked if Commission members had comments on the report. Robert Ewald, Commission member, noted a few minor punctuation errors. Mary Jo Winder,

Commission Member, noted Planning staff training was omitted and felt it should be added to the report. Ms. Sahlstrom commented the interest is in Commission training, but she can note it in the appropriate section of the report, which may not be Attachment A.

Ms. Winder asked if the Commission needs to make a recommendation of approval of the report, or a vote would be required. Ms. Sahlstrom said either option would be acceptable. Ms. Winder asked if the Commission would approve the 2024 Work Plan as well as the CLG report. Ms. Sahlstrom replied that was correct as both needed to go to Council.

MOTION: (Huffman /Winder) to approve the CLG Annual Report

MOTION PASSED: (6-0)

MOTION: (Huffman /Winder) to approve the 2024 Work Plan.

MOTION PASSED: (6-0)

2024 HISTORIC PRESERVATION AWARDS PROGRAM

Ms. Sahlstrom stated the Historic Preservation Awards is an annual program that requires the endorsement of the Commission to move forward. If the Commission would like to have the awards this year, a press release and notification to the Old Town District will take place. The Commission may also make nominations as well. Information pertaining to the Awards will be put on the City website. The due date to submit nominations is February 22, 2024. Ms. Sahlstrom explained the timeline for the nomination and awards process.

Mr. Huffman asked if there was a limit to when a project had to be completed for it to qualify for nomination. Ms. Sahlstrom said projects must have been completed within the last three years to qualify.

Ms. Winder asked if a person could be nominated for a lifetime of activity in preservation under the Special Award category. Ms. Sahlstrom said that was possible and commented that category has been awarded only twice in the past.

Ms. Sahlstrom noted the category names of the awards had been changed within the last few years. If the Commission wished to make any changes, they could revisit that at another time.

MOTION: (Huffman/Ewald) to move forward with the 2024 Historic Preservation Awards Program

MOTION PASSED: (6-0)

COMMISSION COMMENTS:

None at this time.

STAFF COMMENTS

None at this time.

MOTION TO ADJOURN:

MOTION: (Huffman/Winder) to adjourn the meeting.

MOTION PASSED: (6-0)

The meeting adjourned at 6:16PM.



Scott Huffman, Chairperson
Historic Preservation Commission



Laura Colebrooke, Recording Secretary
Department of Planning & Housing