

# City of Ames Property Maintenance Appeals Board 2025 Schedule

The Board meets on the 1st Thursday of the Month (as needed)

Meeting Date (4:00 PM in the Council Chambers or as directed)
01-02-25
02-06-25
03-06-25
04-03-25
05-08-25
06-05-25
07-03-25)
08-07-25
09-04-25
10-02-25
11-06-25
12-04-25
01-08-26 (moved to 8 <sup>th</sup> due to the NY holiday)

Rental property owners are entitled to file one appeal per structure, per inspection cycle, at no fee. Successive appeals filed on the same property within the same inspection cycle will be charged at the standard rate established by City Council, as set forth in the City of Ames Municipal Code, Appendix L. Inspection cycle means that period of time between the date of the most recent regularly scheduled rental inspection and the expiration date of the Letter of Compliance that results from that scheduled inspection.

**First Appeal: No Filing Fee**  
**Second and Subsequent Appeal (per SAME inspection cycle): \$75.00**

Any person directly affected by a decision of the Building Official or a notice or order issued under Chapter 13, Rental Housing Code, shall have the right to appeal. Appeals shall be heard by the Property Maintenance Appeals Board.

An appeal request shall be made in writing and be filed no later than 30 days after the date of the inspection deficiency letter. An application for appeal shall be based on the claim that (must select one):

- the true intent of the code or the rules legally adopted have been incorrectly interpreted, or
- the provisions of the code do not fully apply, or
- the requirements of the code are adequately satisfied by other means, and the specific proposed alternative action will provide an equivalent degree of code compliance; or
- the required actions cannot be completed within the time limit specified by the Building Official.